



Define Fees

2024-05-09

Menu: Billing → Define Fees

Most PH customers will have one “Fund” which is lab. To choose a fee, use the drop-down list. The first choice is “Add a new fee”, but others are in the drop down. Choose a fee from the list.

The screenshot shows two web forms. The top form, titled "Service Fee", has a "[Help]" link. It displays "Last Refreshed @ 2015-04-15 09:09:01" with a "[Refresh]" link. Below this are labels for "Fund" (value: Lab), "Service" (value: Germination), and "How Used" (with an empty text box). It also shows "Row ID 2" and "Save OR [Delete]" buttons. At the bottom, it has "Fee Counts" for "By Sample: 1", "By Crop: 0", and "By Crop Group: 0". Below this is a row of four buttons: "By Sample", "By Crop", "By Crop Group", and "By Variety" (which has a small icon). The bottom form, titled "By Sample", also has a "[Help]" link. It shows "Last Refreshed @ 2015-04-15 09:08:55" with a "[Refresh]" link. It includes an "Account" dropdown menu, a "Charge Type" dropdown menu (value: L), an "Amount" input field (value: 10), and "Save OR [Delete]" buttons.

Lab fees should match existing test names.

There are multiple ways to define fees in PH.

- By Sample Same price for all samples
- By Crop
- By Crop Group
- By Variety

In order to support legacy pricing, by default the **LARGEST** fee will be used if more than one fee definition is found. If a fee is defined as \$10 per sample, but also has a crop fee of \$8 for wheat, the crop fee will be ignored and the default \$10 fee will be used instead. Customers that wish to use hierarchical pricing will need to contact support.