

Aging

2024-07-02

Menu: Billing → Aging

This screen shows the balance aging for each customer by charge type.

The screen shows the last time the Account Aging balances were calculated and has a link to rerun the aging calculations to get the most recent status of unpaid invoices.

Summary

The summary tab shows an overview of the aging data. It lists one customer per row, and includes all customers with an unpaid invoice at the time the account aging data was calculated. The age of the balance is indicated by its column.

Column	Description
Current	This column shows the balance due from invoices that have been sent out but are not past due.
<30	Balance of invoices less than 30 days past due
30+	Balance of invoices 30 or more days past due
60+	Balance of invoices 60 or more days past due
90+	Balance of invoices 90 or more days past due
120+	Balance of invoices 120 or more days past due
Open Credits	Payments/Credits that have been made after the most recent invoice.
Row Total	Sum of all columns – if the Row Total is 0, the customer has paid any outstanding balance. Negative balance indicates amount due. Positive balance indicates a credit on the account.

Account Aging

[Help]

Aging Summary was last run on 08/30/18 10:42 AM.

To get the most recent status of unpaid invoices [\[Click Here\]](#) to re-run the Aging summary

SummaryDetail

Aging Summary

#	Assoc ID	Associate	Days Past Due						Open Credits	Row Total
			Current	< 30	30+	60+	90+	120+		
1	7363	Example Seed Company 1	-1397.00							-1397.00
2	740	Example Seed Company 2	-244.00						244.00	0.00
4	1021	Example Seed Company 3			-530.00				530.00	0.00
7	1100	Example Seed Company 4				-124.00	-131.00	-65.50		-320.50

Detail

The summary tab shows the totals of balances based on days old, this tab shows the individual invoices that make up those balances, and exactly how many days past due the invoice is.

Summary

Detail

Aging Detail

#	Assoc ID	Associate	Invoice	Date	Due	Days Old	Amount
1	7363	Example Seed Company 1	L3743	07/31/18	08/31/18	Current	-1397.00
2	740	Example Seed Company 2		08/30/18		Open Credit	244.00
3	740	Example Seed Company 2	L3744	07/31/18	08/31/18	Current	-244.00
5	1021	Example Seed Company 3		08/30/18		Open Credit	530.00
6	1021	Example Seed Company 3	L3692	06/12/18	07/12/18	49	-530.00
10	1100	Example Seed Company 4	L3635	05/31/18	06/30/18	61	-124.00
11	1100	Example Seed Company 4	L3561	04/30/18	05/31/18	91	-131.00
12	1100	Example Seed Company 4	L3473	03/31/18	04/30/18	122	-65.50