



## Customer Access Guide

2024-06-28

This guide covers how to setup and help your customers get access to their results online. Your customers are known in PH as XT users or XT accounts, that login using the External Login.

### Account Setup

An XT account is something the lab must create for a customer. This can be setup from the **Associates** → **Edit Assoc** page, using the “Online” Tab.

You can set or reset the Username & password. The customer can update their password after you have set it. If you reset their password from the Online tab, the customer will need to contact the lab to get the new username or password

**XT Users**

User Name	Email	Last Login	Last Update
Click the user name to edit user or reset password.			
		06/22 12:46	

[\[Create New User\]](#)

**Edit XT User**

Last Refreshed @ 2017-07-10 12:15:19 [\[Refresh\]](#)

User name:

Password:  [\[show\]](#)

Recovery Email:

Last login date: 06/22/17 12:46

Last update: 06/21/17 13:41

OR [\[Delete User\]](#)

### Customer Login

Once you have setup the account, your customers can login using the External Login link from the top level of your Pureharvest Domain (i.e. **demo**.pureharvest.com, replacing **demo** with the sub-domain setup for your lab.)

**Welcome**

Please choose internal or external login

**Internal**

For employees entering data into the system

**External**

For Customers to access results or submit samples/fields

Once Logged in, the customer can browse samples, search for specific samples based on lot numbers, crops/varieties, etc. The [Detail] Link will show the detailed sample information as well as test results. If a PDF of the Lab report has been released, there will also be a link to view the PDF.

<b>Notice:</b> Click the Lab # to see the sample detail, click PDF link to open the Report in a new window.								
#	Owner	Lab Number	Lot Number	Received	Print Date	Crop/Variety	Status	Report
[< Prev 50] Showing 1 - 4 of 4 [Next 50 >]								
1	3	<a href="#">[17-0004]</a>	EXAMPLE LOT 3	07/06/17		Wheat <i>Triticum aestivum</i> Variety: VNS		
2	3	<a href="#">[17-0003]</a>	EXAMPLE LOT 2	07/06/17	07/06/17	Corn <i>Zea mays</i> Variety: VNS	Preliminary	<a href="#">[PDF: 07/06/17]</a>
3	3	<a href="#">[17-0002]</a>	EXAMPLE LOT 2	07/06/17	07/06/17	Corn <i>Zea mays</i> Variety: VNS	Preliminary	<a href="#">[PDF: 07/06/17]</a>
4	3	<a href="#">[17-0001]</a>	EXAMPLE LOT	07/06/17	07/06/17	Wheat <i>Triticum aestivum</i> Variety: VNS	Completed	<a href="#">[PDF: 07/06/17]</a>
[< Prev 50] Showing 1 - 4 of 4 [Next 50 >]								

For labs/agencies that use Pure Harvest to track field inspections, the inspection results can also be made available for your customers to see online.

## Online Submission Forms

Pure Harvest also offers modules which will allow your customers to submit their samples & field applications online. See our other guides for more information.