



## Guide to Field Inspections

2024-06-29

This guide will go over customizing your Inspection Forms and tying the Inspection results back into Pure Harvest.

### Custom PDF Templates

Pure Harvest supports custom PDF forms for Field Inspections. We do not design the PDF templates; you will need to hire someone to do this. You can design any number of templates for the various types of field inspections to meet your needs. The templates should not contain any information about a specific field or customer, since Pure Harvest will merge the template with the Field data (customer, field #, crop, variety, acres, etc.) when the Inspection Form is created for a specific field.

There are a few requirements your templates must meet in order to work with Pure Harvest, such as hidden items that Pure Harvest will populate with the ID #'s for the customer & field, or the JavaScript function of the buttons to send the Data and to send the PDF document. Beyond that, the templates can be in any layout that works for you.

Once you have your templates created, we will add them to your Pure Harvest setup, and you will be able to select a template when creating the inspection form for a Field.

Contact us for a detailed list of the requirements for a template if you are interested.

### Using Templates

The screenshot shows the 'Edit Field' interface. At the top, it says 'App 59819, B...' followed by '(115)'. Below this, it says 'Last Refreshed @ 2016-07-14 16:39:14' with a '[Refresh]' link. To the right, there is a 'Template:' label followed by a dropdown menu currently showing 'Standard'. A mouse cursor is hovering over the dropdown, which has opened to show a list of options: 'Standard', 'Seed' (highlighted), 'Seedling Seed', 'Seedling Producing', 'Field Service', 'Bean Seed Certification', and 'Bean Seed Certification - 3 part'. To the right of the dropdown is a '[Print Insp Report]' link. Below the template dropdown, there are navigation links: '< Previous Field', '[Next Field >', 'Back To: [Field List]', '[Create New field]', and '[Copy to new field]'. At the bottom, there are two input fields: '\* Field Number' with the value '15-0506-115' and '\* Crop : Variety' with the value 'Fescue, tall,Faith'. There is also an '[Add Variety]' link.

From the Edit Field tab of the Field Applications page, you can select the template to use for creating the Inspection Form for that field.

An Inspector can then use the PDF form to enter the results of the inspection and send the data/PDF back into Pure Harvest directly from the PDF, without needing to log in and manually re-enter values.

## Submitting the Inspection Results

Pure Harvest supports two different ways of submitting from the PDF: sending just the data or sending the completed PDF. When sending the data, the entire data from the PDF is sent back to Pure Harvest and stored in the database. The Data can be sent multiple times, and each submission will be saved separately. You can click the [View as PDF] link to merge the submitted data back with the original template and continue editing it. This allows your inspectors to enter the results, and someone in the office can review it before submitting the Final PDF.

[Remarks](#) [Sharing](#) [Inspection Results](#) [Documents](#)

**Inspection Results**  
Last Refreshed @ 2016-07-14 16:47:36 [\[Refresh\]](#)

PDF Template	Submitted On	PDF
<a href="#">[X]</a> a: <input type="text"/>	2016-04-13 15:31:08.171562	<a href="#">[View as PDF]</a>

When Submitting the Final PDF, the entire PDF is sent to Pure Harvest. Pure Harvest will “flatten” the PDF, removing the buttons and making the form read-only so it can no longer be changed. This flattened PDF will be saved on the server and in the database.

The “flattened” PDF will also be immediately available online to the customer, along with the field results for that field. If an inspection form is submitted multiple times, multiple PDFs will be saved and can be manually removed from the Fields page in Pure Harvest.

[Remarks](#) [Sharing](#) [Inspection Results](#) [Documents](#)

**Documents For Field # 15-0507-115**  
Last Refreshed @2016-07-14 16:54:19 [\[Refresh\]](#)  
[\[Upload Image\]](#) [\[Upload PDF\]](#)

File Date	File Name	Document Type	Description
Showing 1 - 1 of 1			
<a href="#">[X]</a> Apr 13 15:32	<a href="#">[feir_146952_agr_651-4626.55933.pdf]</a>	feir:agr_651-4626	<a href="#">[Edit Description]</a>

## Customer Access

Field results are available online to the customer through External (XT) login. If a finalized PDF has been submitted from an Inspection Form, that PDF will be accessible to the customer online.

Note: Only the finalized & flattened PDF is available to the customer, the various data submissions from the form are only available to you.