

# **Exports and Reports**

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### Overview

Most of the data exports are simple queries that create "csv" files. Though some do generate reports as PDFs, HTML or Formatted XLS spreadsheets.

CSV files can be loaded into Excel or other spreadsheet programs, as well as into another database, like MSAccess. See Opening a CSV File in Excel for details.

Free office productivity suites are available here:

1. http://www.openoffice.org

2. http://www.libreoffice.org

Libreoffice is nearly identical to open office and was started when Oracle took ownership of OpenOffice from Sun. Oracle later gave the code to the Apache foundation. They both work on the same file formats, and are both compatible with Microsoft products.

### **Parameters**

Many of these exports have similar parameters. Some of the common ones are explained here:

- Date Range Picklist which will automatically set the From & Thru Dates, Dates can also be set manually.
- Assoc Group Restricts the Export to only include Associate in a particular group, has 2 special options:

\*All\* - All associates will be included, regardless of what groups they may or may not be in.

\*None\* - This restricts the export to only include associates who have not been added to any groups, useful when trying to find associates that still need to be added to associate groups.

# List of Exports & Reports

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'contact\_list.sql.php'

Associates	[Heln]	 	
Contact List			
Contact List	[Help]		
Description			

List of all associates (optionally including inactive ones), default format (1 row per assoc) with Primary phone, email, and address. Other Formats (1 or more rows per assoc)

- Phones: All phone numbers for each associate(1 or more rows per assoc)
- Emails: All emails for each associate
- Addresses: All addresses for each associate

Additional Parameters:

- Assoc Group Restrict to only include associates in a particular group.
- Include Inactive By default inactive associates are excluded from this export. Select this option to have them included.

Assoc Group	*All* V
Filter	default V
	□ Include Inactive
Format	Formatted Spreadsheet $\checkmark$
Submit	

XT User List

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'xt\_assoc\_users.sql.php'

# **XT User List**

[Help]

### Description

List all of the associates with XT Users. Including Username, Recovery Email, Last Login Date, and the date of last change to password or recovery email. Can be filtered on Assoc Group.

Assoc Group	*All*	$\checkmark$	
		de Inactive	
Format	Formatt	ed Spreadsheet	$\checkmark$

Submit

### Certification

Bulk Transactions

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'bulk\_lot\_trans.sql.php'

## **Bulk Transactions**

[Help]

**Description** Export Bulk Lot Transactions

Run For	Single Associate V
Associate	
Assoc Group	*All*
	Paste a list of Assoc IDs copied from a column in spreadsheet. Only lines begining with an assoc_id will be applied.
	Note: Additional columns may be pasted in along with assoc_ids, but only the Assoc ID will be used in the export.
Date Range	V
From	
Thru	
Supervisor	*All* V
Submit	
Crops	
Crops List	
Tech ref: find -	L /home/http/phosm/ver9d//exports -name 'crop_list.sql.php'
Crops L	
-	
<b>Descripti</b> Exports the	entire crops table including Latin Name, Life Cycle and Canada Grade Table information.
-	ricted by Crop Group ('' for no restriction, *None* for crops not in any group)
Crop Group	V
	Include Inactive
Format	Formatted Spreadsheet 🗸
Submit	
Varieties List	
Tech wefe find	
	L /home/http/phosm/ver9d//exports -name 'crop_varieties.sql.php' [Help]
Varieties	
Descripti	
-	latin and variety names.
Can be rest group)	ricted to a single crop (does a partial, case insensitive match) or by Crop Group ('' for no restriction on group, *None* for crops not in any
0	

Crop Group	- V
Crop Name	
	Include Inactive
Format	Formatted Spreadsheet V
Submit	
ields	
Acres By Cro	op, Variety, Seed Class
	-L /home/http/phosm/ver9d//exports -name 'acres_by_seed_class.sql.php' y crop, variety, seed class <sup>[Help]</sup>
Descript	tion

Sum of acres passed for each variety & seed class for the year.

Grouped by Crop Year. Can be filtered on Crop Year Range. By default range is a single year, but it can be modified to include acreage counts from previous years.

From Crop Year	2024
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Thru Crop Year 2024

Submit

Fi

Field Inspection Results

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'field\_inspection\_result.sql.php'

### Field Inspection Results

#### Description

Detailed field listing with acres applied for, rejected passed etc. Some of the details included:

- Producer Info (Associate Name, ID & Phone Number)
- Field Detail (Field #, Crop, Variety, GPS, Class, Identity
- Field Dates (Date entered in PH, Last Update)
- Field Results (Acres passed/rejected/cancelled)

Filters on From & Thru crop years, getting everything between the from & thru years given. Leave either blank for no cut-off.

Optional filter on Field # prefix ( use not: to exclude a prefix e.g "not:P-" ).

Fields where the Inspection has been cancelled are not included, unless "Include Cancelled" option is selected.

[Help]

From Crop Year	2024
Thru Crop Year	2024
Prefix	
	Include Cancelled Fields
Submit	
Field Inspection U	Jsages
Tech ref: find -L /h	ome/http/phosm/ver9d//exports -name 'field_inspection_components.sql.php'
Field Inspe	ection Usages <sup>[Help]</sup>
Description	
-	field with inspection plan. Each row will list the usages being inspected for.
One Row per f	field with inspection plan. Each row will list the usages being inspected for. Year, if left blank export will default to current crop year.
One Row per f Filters on Crop	
One Row per f Filters on Crop	o Year, if left blank export will default to current crop year. er on a field number prefix.
One Row per f Filters on Crop Optionally filte	o Year, if left blank export will default to current crop year. er on a field number prefix.

Supervisor Field Listing - Export

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'field\_listing\_export.sql.php'

# Supervisor Field Listing - Export<sup>[Help]</sup>

#### Description

List of fields by county for all supervisors. Crop Year is required, if left blank export will default to current crop year. Optionally filter on Field Prefix and From Date (Fields updated since date specified.) Columns in Export: Supervisor / County / Producer ID / Producer Name / Grower Name

Field # / Crop / Variety / Relative Maturity / Previous Usage / Seed Class

Acres: Applied / Passed / Cancelled / Rejected

Status (Cancelled, Rejected, Hold, Passed, Inspected, Apply)

First Production Year / Crop Limitation Years / Foundation Option Date

Planted / Identity / Genetic Origin

Crop Year 2024
Prefix
Since Date Only fields modified on or after this date
Since DateOnly fields modified on of after this date
Submit
Supervisor Field Listing - PDF
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'field_listing_pdf.sql.php'
Supervisor Field Listing - PDF [Help]
Description
List of fields by county for all supervisors.
The report may take some time to generate, depending on the number of fields found for that Supervisor/Year.
Contains much of the same information as the Export version, but as a formatted PDF file.
Crop Year is required, if left blank export will default to current crop year.
Crop Year 2024
Prefix
Supervisor *All*
Since Date Only fields modified on or after this date
Submit
Financial
Account Aging
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'account_aging.sql.php'
Account Aging
Description
Shows the balance aging for each customer and billing type, restricted on charge type.
Account Aging must be calculated so the Account Aging data is up to date. See the date and time below of when it was last calculated and select "yes" in
Do Refresh picklist to recalculate if desired.
For more information about the format of the export see the Documentation for the Account Aging screen.
Account aging was last calculated on 10/17/19 11:51 AM
To recalculate aging before exporting, select "yes" in Do Refresh picklist.
Charge Type L 🗸
Do Refresh No V

|--|

Account Status - PDF
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'account_status.inc.php'
Account Status - PDF [Help]
<b>Description</b> Creates a PDF in a format similar to the invoice, but shows all charges/credits/payments for the given date range. The Report can be run for a single customer, or in batch by Associate Group. If the Associate is provided, the Group parameter will be ignored. To include charges that have not been invoiced, check the Include Uninvoiced box
Note: Running the report for a large group of associates, or for a large date range may take a few minutes to generate.
Run For Single Associate V
Associate
Assoc Group *All*
Assoc List Paste a list of Assoc IDs copied from a column in spreadsheet. Only lines begining with an assoc_id will be applied. Note: Additional columns may be pasted in along with assoc_ids, but only the Assoc ID will be used in the export.
Charge Type L 🗸
Date Range – V
From
Thru
Include Uninvoiced
Print Cover Page
Submit
Financial Activity Report
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'financial_activity.inc.php' Financial Activity Report [Help]
<b>Description</b> Shows various summaries and totals over a given time period.

Date Range	🗸
From	
Thru	

Submit
Invoice Detail 2v
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'invoice_detail.sql.php' Invoice Detail 2v [Help]
<ul> <li>Description</li> <li>Shows Invoices &amp; Charges for all invoices of charge type between two dates,, and shows the detail of each invoice (history, balance forward, new charges.)</li> <li>This report is usually used after closing a billing period. but can also be run for a single associate over a greater amount of time.</li> <li>Can be restricted to a single associate (leave blank for all associates.)</li> <li>If getting invoices for all associates, From &amp; Thru Dates are Required.</li> <li>If getting a single associate, From &amp; Thru Dates are optional.</li> </ul>
Charge Type   Date Range
Invoice Payment Checklist Tech ref: find -L /home/http/phosm/ver9d//exports -name 'invoice_pay_checklist.inc.php'charge_typesArray Invoice Payment Checklist [Help]
Description         Formatted Export used by PH to track payments against invoices         Date Range
From   Thru   Charge Type

Format Formatted Spreadsheet V

Submit
--------

Invoice Summary List
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'invoice_summary.sql.php'charge_typesArray Invoice summary list [Help]
Description Shows the most recent invoice for each associate, if the invoice was not \$0. If the Cutoff Date is provided, the query will get the most recent invoice prior to the date given. Only active associates will be included. To show invoices from Inactive associates, check the "Include Inactive" box. This export may have some very old invoices at the end.) Note: The amounts on this export may not match the amount due on the Invoice PDF. This is because the PDF looks for payments made after the invoice date, and applies them against the balance due, so customer don't end up overpaying. See Invoices for more.
Charge Type *All*  Cutoff Date  Include Inactive Format Formatted Spreadsheet  Submit
Invoices And Service Charges
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'service_charges_invoices.sql.php'charge_typesArray Invoices and Service charges [Help] Description Lists service charges within the date range, and invoice the charge was assigned to (if exists). Can be restricted to a single associate.
Date Range   From   Thru   Charge Type   *All*   Associate

Submit

Payment List

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'payment\_list.sql.php'

# Payment List

### Description

This will create an export of all payments between two dates. Export can optionally be restricted for a single associate.

[Help]

Output can be an unformatted CSV, or a formatted Spreadsheet.

Date Range	-	]
From		
Thru		
Associate		
Format	Formatted Sprea	adsheet 🗸
Submit		
Samples Bille	d & Unbilled	

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'samples\_billed\_unbilled.sql.php'charge\_typesArray

[Help]

# Samples Billed & Unbilled

Description
Lists all samples that were received or completed within the date range, and all (if any) charges entered for that sample
Date Range V
From
Thru
Charge Type All* V
Lab Status 🔽
Billed Status: unbilled V
Submit
Service Fees: Other
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'service_fees_other.sql.php'
Service Fees: Other [Help]
Description
Shows the fees you set up that are the same for all samples.

Fund *All* V
Submit
Service Fees: By Crop
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'service_fees_by_crop.sql.php'
Service Fees: by crop [Help]
Description
Shows the fees you set up for testing crops of different types.
Fund *All* V
Submit
Service Fees: By Crop Group
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'service_fees_by_crop_group.sql.php'
Service Fees: by crop group <sup>[Help]</sup>
Description
Shows the fees you set up by crop group
Fund *All* V
Submit
Yearly Revenue By Associate
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'associate_revenue.inc.php'
Yearly Revenue by Associate <sup>[Help]</sup>
Description
This export shows the total billed to each customer for each year. One row per customer, each year a separate column.
Charge Type L 🗸
Submit
Foundation
Approved And Registered Grower Status

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'mcia\_grower\_histories.inc.php'

# Approved and Registered Grower Status

Descript	
-	associates grower status for a given year
Member H	Histories last updated on Never
Assoc Group	p <sup>™</sup> All*
Year	2024
Do Refresh	No 🗸
Submit	
Inventory See	ed Lots
Tech ref: find -	-L /home/http/phosm/ver9d//exports -name 'mcia_foundation_inventory_lots.inc.php'
	ry Seed Lots [Help]
<b>Descript</b>	List of all Seed Lots where Class = Foundation and Is Inventory = Y
_	
	Empty Lots
Submit	
Seed Order St	ummary
Tech ref: find	-L /home/http/phosm/ver9d//exports -name 'mcia_foundation_seed_orders.inc.php'
	·der Summary [Help]
	Ŭ
Descript	
	List of all Seed Orders by delivery year
Delivery Yea	ar 2020
Submit	
Organics	
Process Plan	Detail
Tech ref find	-L /home/http/phosm/ver9d//exports -name 'process_plan_detail.inc.php'
Process	Plan Detail [Help]
Descript	
	process plan steps. Filters include: Date Range (uses expected date) Plan Year, Step Status, Who, Step and Label. Step and Label filters will do
-	se-insensitive matches so filtering on label "a" will bring back all "A.#.#" steps tput as a unformatted datasheet, or a formatted spreadsheet.

Date Range	V
From	
Thru	
Plan Year	2024
Label	
Step	
Who	
Step Status	
Format	Formatted Spreadsheet V
Submit	
Process Plan	iS
Tech ref: find	-L /home/http/phosm/ver9d//exports -name 'process_plans.inc.php'
Process	
Descrip	tion
Export of	f process plans. Filters include: Associate, Plan Year, Type, Status, Client Rep and Inspector
Can be ou	utput as a unformatted datasheet, or a formatted spreadsheet.
Associate	
Plan Year	2024
Plan Type	
Plan Status	
Client Rep.	
Inspector:	
Format	Formatted Spreadsheet V
Submit	
Seed Testing	
Crop Testing	; Rules
Tech ref: find	-L /home/http/phosm/ver9d//exports -name 'crop_testing_rules.sql.php'
	esting Rules <sup>[Help]</sup>
<b>Descrip</b> Shows the	tion e rules you have set up for testing crops of different types.
Shows th	a rates for mute set up for result of the or different of hear

Rule Name
Submit
Defined Remarks
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'defined_remarks.sql.php' Defined Remarks [Help]
Description Pre defined remarks for usage on reports.
Submit
Germination Schedule
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'germ_schedule.inc.php' Germination Schedule [Help]
<b>Description</b> For the Date Given, Report shows the viability tests that need to be taken out of prechill, or that need their first or final counts.
Date Range   From   Thru     Submit
Lab Activity
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'lab_activity.sql.php' Lab Activity [Help]
<b>Description</b> Shows various summaries and totals over a given time period.
Date Range   From   Thru   Submit

Lab Report Summary
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'lab_report_summary.sql.php' Lab Report Summary [Help]
Description   List samples that were received, completed, printed, or emailed within the date range.   Date Range -    From
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'ph-billed-support.sql.php' PH Billed Support [Help]
Description   These are the tests we counted to determine you PH usage fee.   Date Range ✓   From
Sample Context
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'sample_context.sql.php' Sample Context [Help] Description
Exports the sample in process during the specified date range. One row per sample, each row shows the Lab #, Crop/Variety, Tests requested and the Dates it was received, completed, and released.
Date Range   From   Thru     Submit

#### Sample Detail

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'sample\_detail.sql.php'

[Help]

[Help]

## Sample Detail

### Description

Extended info about samples that were created within a date range.

Contains: Seel Id, Sam Id, Seed Class, Lot Number, Owner Id, Lot Owner, Owner Lot Name, Lab Number, Name, Analyst, Received Date, Status, Inspection Number, Labelled Lot No, Growers, Fields, Analysis Print Date, Component, Test Name, Germination Purity Date, Purity, Other Crop, Other Weed, Inert Hard, Dormant, Viable, Pls, Germ Start Date, Germ Date, Tz Test

Date Range	
From	
Thru	
Submit	

Sample Results Extended

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'sample\_results\_extended\_2v.sql.php'

### Sample Results Extended

### Description

Summary result of samples.

Contains one row per sample, with Percentage results for Purity (including other crops, weeds & inert matter), TZ, Germination (including hard, dormant, and viable.)

#### The date restriction uses the analysis print date.

Date Range	

From \_\_\_\_\_

Submit

Sample Test Detail

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'test\_results.sql.php'

### Sample test detail

### Description

This export returns all of the test detail rows for any samples received within the date range.

[Help]

The list of samples returned can be restricted to only include samples where a result exists for given the component filter supports partial

matches ('% grass' matches bluegrass and wheatgrass) and checks both crops & contaminants

NOTICE - This export can be very large may take a long time to run. It may fail if run for too big of a date range.

NOTICE - This export can be very large may take a long time to run. It may fail if run for too big of a date range.
Date Range V
From
Thru
Component
Submit
Seed Regulatory Samples
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'seed_reg_samples.sql.php'
Seed Regulatory Samples <sup>[Help]</sup>
Description
Export of Regulatory samples between two dates.
Date Range V
From
Thru
Submit
Ph.Admin
Export Style Variables
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'export_style_variables.sql.php'
Export Style Variables <sup>[Help]</sup>
Description
Export Style Variables
Submit
Export Table And Columns Details
Tech ref: find -L /home/http/phosm/ver9d//exports -name 'export_table_columns.sql.php'
Export Table and Columns Detail <sup>Help]</sup>

Description

H

Export Table and Column definitions

Submit

### Ph.Dev

Export Tagged And Sold Seed Details

Tech ref: find -L /home/http/phosm/ver9d//exports -name 'tagged\_and\_sold.sql.php'

# Export Tagged And Sold Seed Details

Description

Crop Year 2024

Submit