



Customer Access Guide

2025-10-05

This guide covers how to setup and help your customers get access to their results online. Your customers are known in PH as XT users or XT accounts, that login using the External Login.

Account Setup

An XT account is something the lab must create for a customer. This can be setup from the **Associates**→ **Edit Assoc** page, using the “Online” Tab. From the screen, click on [Click Here to Add/Edit Users].

Contact Info	Online	Groups	Notes	Profile	Samples	Seed Lots	Email Log
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XT Users [\[Help\]](#)

For Associate EX02 - Example Seed Co. (4)
Last Refreshed @ 2025-10-05 09:44:22[\[Refresh\]](#)

User Name	Recovery Email	Last Login	Last Update	Links
example02	notarealemail@fake.site		08/22/2017	[Open as User]

[\[Click Here to Add/Edit Users\]](#)

This will take you to the Application Users screen. Alternatively you can navigate directly to that screen.

Application Users [\[Help\]](#)

Last Refreshed @ 2025-10-05 09:48:54[\[Refresh\]](#)

External Users [\[List Internal Users\]](#)

Search:

Associate:

Associate	User Name	Initials	Department List	Last Login
Click the user name to edit user or reset password.				
assoc_4	example02		staff	

[\[Create New User\]](#)

Edit External User

Last Refreshed @ 2025-10-05 09:48:56 [\[Refresh\]](#)

Password requirements:

- Must be at least 12 characters.
- No more than 2 repeating characters in a row.
- Must have at least one number.
- Must have at least one special character.

Notice:
Your browser may treat this as a Log In form and ask if you want to save the User/Pass. Just say no.

Warning:
If you change a username and/or password, the effect is immediate. Your customers will need to know the new username/password to access their results.

Associate:

* User name

Password [\[show\]](#)

Suggestion: [12ProudDrawingPeacocks_] for your next password

First Name

Last Name

Email

Department List ☒ staff

Last login date

Last update 08/22/17 14:31

OR [\[Delete User\]](#)

You can set or reset the Username & password. The customer can update their password after you have set it. If you reset their password from Application Users screen, the customer will need to contact the lab to get the new username or password.

Customer Login

Once you have setup the account, your customers can login using the External Login link from the top level of your Pureharvest Domain (i.e. **demo**.pureharvest.com, replacing **demo** with the sub-domain setup for your lab.)

Once Logged in, the customer can browse samples, search for specific samples based on lot numbers, crops/varieties, etc. The [Detail] Link will show the detailed sample information as well as test results. If a PDF of the Lab report has been released, there will also be a link to view the PDF.

Notice:

Click the Lab # to see the sample detail, click PDF link to open the Report in a new window.

#	Owner	Lab Number	Lot Number	Received	Print Date	Crop/Variety	Status
[< Prev 50] Showing 1 - 27 of 27 [Next 50 >]							
1	1	[19-0027]	123	05/10/24		Oat, red <i>Avena sativa</i> Variety: VNS	
2	2	[6524]	1542645	03/22/23		Acacia, fern <i>Acacia angustissima</i> Variety: ngmo	
3	3	[19-0026]	123	11/02/22		Soybean <i>Glycine max</i> Variety: Excel 2020	
4	3	[19-0025]	1234	12/30/19		Soybean <i>Glycine max</i> Variety: VNS	
5	3	[19-0024]	12202019	12/20/19		Corn <i>Zea mays</i> Variety: Corn	
6	3	[19-0023]	DEMO_TEST	11/20/19	11/20/19	Wheatgrass <i>Agropyron ssp.</i> Variety: Bill's Mix	Completed [PDF: 11/20/19]

For labs/agencies that use Pure Harvest to track field inspections, the inspection results can also be made available for your customers to see online.

Upon clicking on the Lab Number the user will see the Sample Details:

Sample Detail

Owner: **Example Seed Co.** Owner ID: **(3)**
 Lot: **DEMO_TEST** Lab number: **19-0023**
 Received: **11/20/2019** Printed: **11/20/2019**
 Crop: **Wheatgrass** Latin name: **Agropyron ssp.**
 Variety: **VNS** Product: **Bill's Mix**
 Class: **Service** Amount in Lot: **100 lbs**
 Noxious Exam: **All States** Services
 Lab Status: **Completed**
 Report PDF: [\[11/20/19 15:53\]](#)

This information is an informal result, and while believed to be reliable, is not guaranteed. The signed paper report is the only official result of the tests on your sample.

Type	Component	Start Date	Test Date	Test	Result	Units
	Wheat			Purity		%
	Wheatgrass			Purity	99.00	%
				Other crop seed	0.50	%
				Weed seed	0.00	%
				Inert matter	0.50	%
nw	Witchgrass			Actual count	1	
nw	Witchgrass			Number found	10	per 50 gm
	Wheat		not given	Germination		%
	Wheatgrass		not given	Germination		%

Remarks

Actual seeds found: 1 Witchgrass(Panicum capillare)

- Service class

Conditioned by: EX01 - Example Seed Co. (3)

Germ progress: Germ day 00: 77%; Germ day 10: 77%;

Class: Service; Year grown: 2019; 100 in lot.lbs

100 grams analyzed for crop, weed and noxious seed contaminants.

Germination on Wheatgrass was prechilled for days.

Wheatgrass - ?Requirements (Purity: -- grams; Noxious: -- grams) Submitted: 100 grams

Sampled & Analyzed according to ? procedures

Viability Remarks

Wheatgrass Germination - 400 Seeds tested for 10 days

The Report PDF may show [No PDF Found]. When you see this, the lab has not released that report. The lab has the option of automatically releasing reports or manually releasing reports. If the reports are release manually, reports created after the current Release Date will not be visible to XT users.

The Release Date is set on the Batch Reports screen, on the Release Reports tab:

Batch Reports

[Print](#)[Email](#)[Preliminary](#)[Release Reports](#)

Release Reports

[\[Help\]](#)[\[Refresh\]](#)

Current Release Mode: **Manual**. [\[Click Here\]](#) To switch to Automatic

All times shown use the server time.

Current Server Time: **2025-10-05 20:42**

Last Release Time:

Enter or select a new release time (leave blank to release all reports up til now)

New Release Date:  Time:

Notice:

Only reports created before the release time will be available to your customers.
Reports created after will not be accessible on the web.

Online Submission Forms

Pure Harvest also offers modules which will allow your customers to submit their samples & field applications online. See our other guides for more information.